



Emergency Services Training Institute

Annual Municipal School Program

PO Box 40006, College Station, TX 77842

200 Technology Way, College Station, TX 77845

Phone: (866) 878-8900 Fax: (979) 847-9304 Website: www.teex.org/esti

Participant Information: (Photocopies can be made for additional participants) (NO EMAIL with payment information attached will be accepted)

Participant Legal Name (First name MI Last name) _____ TEEX Student ID** (or Social Security Number*) _____

TCLEOSE / TCOLE PID# _____ TCFP FIDO# _____ FEMA SID# _____

PERSONAL INFORMATION

COMPANY INFORMATION

Address _____ Organization _____

City / County _____ Supervisor Name _____

State / Zip / Nation _____ Address _____

Phone _____ Fax _____ City/County _____

Email _____ State / Zip / Nation _____

Date of Birth _____ Phone _____ Fax _____

(Month / day / year) or (year) – see below

Full date of birth required from non-US students and any student taking a course where full date of birth is required to be provided for participation.

Contact the course point of contact if unsure.

Email _____

AFFILIATION STATUS (check all that apply)

- Paid Volunteer
- Industrial Non-affiliated

I am or will be at least 18 years old on the first day of class

Male Female

VETERAN? Yes No

Course Information: **Be sure to review the TEEX Transfer & Cancellation Policy on the back**

Indicate the courses you wish to attend in order of preference*:

1. _____	_____ \$	_____ \$
Course Number	Course name	Class Fee before 07.08.19
		Class Fee AFTER 07.08.19 (add \$50 Late Fee)
2. _____	_____ \$	_____ \$
Course Number	Course name	Class Fee before 07.08.19
		Class Fee AFTER 07.08.19 (add \$50 Late Fee)
3. _____	_____ \$	_____ \$
Course Number	Course name	Class Fee before 07.08.19
		Class Fee AFTER 07.08.19 (add \$50 Late Fee)

Please see page 2 to complete your registration

*Section 7(b) of the Privacy Act of 1975 (5 U.S.C. 552a) requires that when any federal, state, or local government requests an individual to disclose his or her social security account number (SSN), that individual also must be advised whether that disclosure is mandatory or voluntary, by what statutory or other authority the number is solicited and what uses will be made of it. (Call 866-878-8900 for full privacy statement.)

**New students will receive a student ID number from TEEX.

**By sending your check, please be aware that you are authorizing the Texas A&M Engineering Extension Service (TEEX) to make a one-time electronic debit from your account at the financial institution on your check. This electronic debit will be for the amount of the check; no additional amount will be added to the amount and ALL transactions will remain secure. Please contact TEEX's Financial Services Department at (979) 458-6906 to learn about other payment options if you prefer NOT to have your check used this way. We value your business and appreciate your selecting TEEX for your training needs.

Payment Information — Advance registration is required. Payment must accompany registration..

Deadline for Early Bird Rates is July 8, 2019. After July 8, 2019, a \$50 late fee will be assessed.

Tuition \$ _____ Roommate preference _____

Meal Card (other than lunch)(\$95) \$ _____

Dormitory (5 nights)**+ (\$200) \$ _____

_____ Additional nights (\$40/night) \$ _____

TOTAL ENCLOSED: \$ _____

A**An extra charge will be assessed to those whose dorm keys are not turned in prior to departure.
+Co-ed is not allowed. Smoking is not allowed in dorms.

For Office Use Only	
Course #	_____
Section #	_____
Student #	_____
Invoice #	_____
Voucher #	_____

- Check*** / Money Order / Cashier's Check enclosed payable to TEEX (Please add course number, course name, and course date)
- Purchase Order (Copy of official and signed company PO must be attached. TEEX will send you an invoice.)
- Credit Card (complete card information below)

MasterCard Visa American Express Discover

(Print) Name on Card _____ Last 4 Digits of card number: _____

Signature _____ Signature Date _____

FOR CUSTOMER SECURITY: REQUIRED INFORMATION BELOW WILL BE DESTROYED ONCE PAYMENT IS PROCESSED

TEEX CUSTOMER CARE

CUT AND SHRED ALL BELOW

Credit Card Number: _____

Expiration Date: _____

CUT AND SHRED ALL BELOW

* You must meet the prerequisites outlined on this form (see page 3 for descriptions). You must forward verification documentation prior to the first day of class.

I, the undersigned, verify that I have successfully completed the required prerequisite(s) as outlined below and have attached verification documentation. I have also read and understand the liability release information below.

Participant Name (Print or Type) _____ Signature _____

I, the undersigned, as chief or training office of the represented fire department, company, or organization, verify that the above named individual has successfully completed the required prerequisite(s) and has attached verification documentation.

Name (Print or Type) _____ Signature _____

Department / Company _____ Date _____

GENERAL RELEASE INFORMATION

REQUIRED FOR PARTICIPATION

General Liability Statement

In consideration for receiving permission to participate in the foregoing course sponsored by the Texas A&M Engineering Extension Service (TEEX), a member of The Texas A&M University System (TAMUS), I hereby **FULLY RELEASE, FOREVER DISCHARGE, AND AGREE TO HOLD HARMLESS**, for any and all purposes, TEEX, TAMUS, the Board of Regents of TAMUS, and their respective officers, servants, agents, volunteers and employees (collectively, the "Released Parties"), of and from any and all liability to me, my personal representatives, assigns, heirs and next of kin, for any damage to or loss of my property, any injury to my person, including death, arising directly or indirectly out of my participation in the Course, **INCLUDING ANY SUCH DAMAGE, LOSS OR INJURY THAT IS CAUSED BY ANY ACT OR OMISSION ON THE PART OF THE RELEASED PARTIES**. I further agree to **INDEMNIFY, DEFEND, AND HOLD HARMLESS** the Released Parties for, from, and against any and all liabilities, damages, claims, lawsuits, costs (including court costs, attorneys' fees and costs of investigation), and actions of any kind or description for any damage to or loss of property or injury to persons, including death, arising out of the Course or my participation in the Course, **INCLUDING ANY DAMAGE, LOSS OR INJURY CAUSED BY ANY ACT OR OMISSION ON THE PART OF THE RELEASED PARTIES, INCLUDING ANY NEGLIGENT CONDUCT OF THE RELEASED PARTIES** but excluding any gross negligence or willful misconduct of the Released Parties.

By execution below I hereby acknowledge that there are inherent risks involved in this Course and I recognize and assume all of the risks associated with participation in the Course. I **ACKNOWLEDGE THAT IT IS IMPORTANT THAT I VERIFY THAT I HAVE INSURANCE COVERAGE WHICH EXTENDS TO ME WHILE PARTICIPATING IN THE COURSE, AND THAT I SECURE SUCH COVERAGE IF I DO NOT ALREADY HAVE IT**. I understand that TEEX does not provide such coverage, and that no insurance coverage may exist through TEEX to cover any injuries or damages which I may sustain or claims which may arise as a result of my participation in the Course.

Non-Discrimination Statement

No individual will, on the basis of race, color, sex, religion, national origin, age, or disability, be excluded from participation in, or be denied the benefit of, or be subjected to discrimination under any System program or activity. If you, as a student do feel that you have been discriminated against, please contact TEEX's Human Resources Office at 979-458-6801 or at HR@teex.tamu.edu.

Media Release

Occasionally TEEX training is photographed and/or videotaped for marketing and promotional purposes. If such a need should occur, the instructor will notify the class and you will have the opportunity to opt-out of participation. Otherwise, your participation grants TEEX the right to use any and all photographs or video taken during training for the purposes of marketing or promotion.

*Privacy Act and Policy

All participants of TEEX courses, technical assistance, and exercises are advised that disclosure of a full Social Security Number (SSN) is optional unless required for reporting purposes by the participant's occupation's certifying organization or a grant/contract sponsor. The SSN is used to maintain accurate participant training records and to reliably report such data to supervisors or other agencies. A participant SSN will not be disclosed to any other person(s) without the participant's prior written consent.

Section 559.003 of the *Texas Government Code* requires that all participants be informed that, with few exceptions, participants are entitled on request, to receive, review and correct any information collected by the use of this form. It is the policy of TEEX that all federal statutes will be followed pertaining to employment and recruitment of students without regard to race, sex, color, religion, national origin, age, or disability.

Acknowledgement

I acknowledge and represent that I have read the foregoing, understand it and sign it voluntarily as my free act and deed; no representations or statements have been made to me to induce me to execute this document. I execute this document for full, adequate and complete consideration fully intending to be bound by the same, now and in the future.

Release of Academic Record

I authorize the release of my academic records, including test scores, by the TEEX to my sponsoring company or department for the purpose of verification of my attendance and completion of training provided by TEEX. **Select your response.**

YES

NO

NOT APPLICABLE (Not enrolling as part of a company or department)

Signature: _____

Date Signed: _____

Transfer and Cancellation Policy

If you cannot attend a class, you **MUST** contact the program representative of the course you registered for in advance to either transfer or cancel your registration, **all request must be made in writing**. Please refer to the Transfer, Cancellation, Refund and No-Show Policies below.

Transfers:

Transfers to another scheduled class (or from one customer to another) are accepted at any time before the start of the class at no charge. Customers are encouraged to transfer to a future scheduled class of the same course. **All request for transfers must be made in writing.**

If the customer cannot transfer to a scheduled class of the same course, then he/she may transfer to another class of a different course and receive either a refund or pay the difference between the two class fees (if applicable). **Request for transfer/refund must be made in writing.**

If the customer cannot attend any scheduled class, then the Cancellation/Refund Policy is in effect. **A written request for refund must be received before cancellation/refund is processed.**

Cancellations/Refunds:

With the exception of the TEEX Fire Recruit Academy (face-to-face classes), TEEX will provide a full refund if you cancel 15 or more calendar days before the start of the class, **request must be made in writing**. The TEEX Fire Recruit Academy (face-to-face classes) will retain the publicized cancellation fee regardless of when you cancel. Cancellations received 14 calendar days or less before the start of the class will be charged a fee of 10% of the class tuition. **All request must be in writing.**

Once a transfer has been made, any cancellation after the transfer will be treated as less than 15 days.

If TEEX cancels a class, customers will be offered:

1. a transfer to a scheduled class of the same course.
2. a transfer to another class of a different course (customers will receive either a refund or pay the difference between the two class fees, if applicable).
3. a full refund.

No Shows: Registered participants who do not contact the program representative of the course registered for in advance to cancel their registration and do not attend their scheduled class will be charged the entire class fee.

eLearning/Correspondence Courses: Refunds are not available for eLearning or correspondence courses, nor may the course be transferred from one customer to another.

Blended courses: The eLearning and Face-to-Face portions will be treated as separate components. The respective refund policies are in effect.

Veterans: Cancellations or refunds for veterans must also follow the current Veterans Administration requirements. Contact the TEEX Veterans Liaison for assistance.

Certification Requirement (Pro Board) ALL VERIFICATIONS MUST BE FORWARDED PRIOR TO THE START OF THE CLASS.

NFPA 1041 Instructor I: If you are pursuing Pro Board certification, you must present photo I.D. before taking written exam.

To receive Pro Board certification, student must successfully complete the required practical assessment and written exam.

NFPA 1041 Instructor II: Instructor I verification form/copy of certificate required. If you are pursuing Pro Board certification, you must present photo I.D. before taking written exam. To receive Pro Board certification, student must successfully complete the required practical assessment and written exam

ASP124 Rescue V Confined Space Rescue NFPA 1006: NFPA 1006 Rope Rescue level I is not required but is strongly suggested before registering for this course.

Certification Requirement (TSHS)

Emergency Medical Responder: This course is a blended course involving both online course assignments and classroom.

Prior to attending class student must purchase the Emergency Medical Responder (5th Ed.) Text/Workbook/Navigate Course Management. The materials can be purchased from either, Jones and Bartlett or through the SFFMA (ISBN# 9781284023657).

THE STUDENT WILL NEED TO READ THE FIRST 5 CHAPTERS AND CHAPTER 18 BEFORE THE FIRST DAY OF CLASS AS THE COURSE WILL START WITH AN EXAM.

YOU WILL ALSO NEED TO DO THE ONLINE COMPONENTS PRIOR TO THE START OF CLASS: GO TO THE NAVIGATE COURSE MANAGE which is the component that Jones and Bartlett utilizes (you will need to contact TEEX, Mike Schuler at 979.458.2150, prior to going to the Navigate website to receive further assistance and information).

The student is required to complete all pre-course work before the start of class. If student does NOT complete all the required work, they will not be allowed to attend the class and no refund will be issued.

Registration will stop 2 weeks before the start of the class (no one will be allowed to register after closure, no exceptions).

All Firefighting Phases Classes: All students are REQUIRED to bring a copy of the IFSTA Essentials of Firefighting and Fire Department Operations, (6th Ed.) **Pre Course Reading Requirement:** Students should have read all the required topics listed before the first day of class. (There will be quizzes over each of the required reading assignments)

Firefighting Phase I:

- Orientation and Fire Service History (Read – Chapter 1, pages 6-41)
- Firefighter Safety and Health (including NFPA 1403) (Read – Chapter 2, pages 42-91)
- Fire Behavior (Read – Chapter 5, pages 204-255)
- Firefighter Personal Protective Equipment (Read – Chapter 6, pages 256-281, 317)
- Self-Contained Breathing Apparatus (SCBA) (Read – Chapter 6, pages 281-316, 318-335)
- Portable Extinguishers (Read – Chapter 7, pages 336-365)
- Fire Hose (Read - Chapter 15, pages 812-872, 874-937)
- Fire Streams (Read - Chapter 16, pages 940-967, 988-992)
- Fire Control (Vehicle Fires) (Read - Chapter 17, pages 1038-1046, 1092-1093)

Firefighting Phase II: Recommended: Successful completion of Firefighting I or previous training in all the subject areas contained with Firefighting Phase I.

Verification form for NFPA 1403 compliance.

- Building Construction (Read – Chapter 4, pages 130-190)
- Search and Rescue (Read – Chapter 9, pages 418-477)
- Forcible Entry (Read – Chapter 11, pages 570-649)
- Ground Ladders (Read – Chapter 12, pages 650-727)
- Tactical Ventilation (Read – Chapter 13, pages 728-779)
- Fire Control: (Classroom) (Read – Chapter 17, pages 1000-1038, 1046-1057, 1077-1091, 1094-1097)
- Fire Control: (Live Burns) (Read - Chapter 17, Skills)

Firefighting Phase III: Recommended: Successful completion of Firefighting I and II or previous training in all the subject areas contained with Firefighting Phase I and II. Verification form for NFPA 1403 compliance

- Fire Department Communication (Read – Chapter 3, pages 92-116, 123-127)
- Ropes, Webbing and Knots (Read - Chapter 8, pages 366-417)
- Scene Lighting (Read – Chapter 10, pages 476-484)
- Water Supply (Read – Chapter 14, pages 780-811)
- Fire Control: (Live Burns) (Read – Chapter 17, Skills)
- Fire Control: (Miscellaneous Skills) (Read – Chapter 17, pages 1027-1031, Skills: 1087-1091, 1097)
- Loss Control (Read – Chapter 18, pages 1100-1141)
- Fire Origin and Cause Determination (Read – Chapter 19, pages 1142-1165)
- Fire and Life Safety Initiatives (Read – Chapter 21, pages 1218-1267)

Firefighting Phase IV: Recommended: Successful completion of Firefighting I, II and III or previous training in all the subject areas contained with Firefighting Phase I, II and III. Verification form for NFPA 1403 compliance

- Fire Department Communications (Read – Chapter 3, pages 116-128)
- Building Construction (Read – Chapter 4, pages 190-203)
- Technical Rescue (Read – Chapter 10, pages 484-569)
- Fire Hose (Read – Chapter 15, pages 872-874, 938-939)
- Fire Steams (Foam) (Read – Chapter 16, pages 967-987, 993-998)
- Fire Control: (Classroom) (Read – Chapter 17, pages 1057-1077, 1098-1099)
- Fire Control: (Live Burns) (Read – Chapter 17, Skills)
- Fire Origin and Cause Determination Fire Protections Systems (Read – Chapter 19, pages 1165-1173)
- Fire Protection Systems (Read – Chapter 20, pages 1174-1216)
- Hazards, Behavior, and Identification of Hazmat/WMD (Read – Chapter 23, pages 1296-1406)

Firefighting Phase V: Successful completion of Firefighting I, II, III and IV or previous training in all the subject areas contained with Firefighting Phases I, II, III and IV. Verification form for NFPA 1403 compliance.

- Mitigating Hazmat/WMD Incidents (Read – Chapter 24, pages 1408-1513)

Recommendations

Public Fire Educator I: NFPA 1035: Students should bring a copy of *IFSTA Fire and Life Safety Educational (2nd Ed.)* Manual.