The Texas A&M University System Texas A&M Engineering Extension Service

Standard Administrative Procedure

24.01.01.N0.01 Environmental Health and Safety

Approved: January 2, 2018 Revised: May 16, 2023

Next Scheduled Review: May 16, 2028

Summary

Texas A&M Engineering Extension Service (TEEX) is committed to providing a safe and healthy environment for all employees, students, and visitors and ensure the preservation of state property. A comprehensive health and safety program is fundamental for realizing this commitment.

Requirements

As provided by Executive Order GWB 95-8 (*Relating to Workplace Safety and Health of State Employees, Citizens Served, and Preservation of State Property*), TEEX will develop and maintain a comprehensive health and safety program. TEEX Office of Environmental Health and Safety (EHS) will provide oversight and guidance for the member's health and safety programs based on federal and state laws and regulations. As part of the agency's health and safety program, TEEX EHS will support the agency's employees and leaders, as necessary, to prevent injuries and illnesses to employees, participants, and visitors.

TEEX will maintain a program based upon the following EHS principles:

- Each individual is valuable and deserves a training or work environment that allows him or her to excel at learning or job performance and return home healthy and uninjured every day.
- The TEEX EHS program depends upon the participation of every employee.
- Every employee is empowered to stop work or training if there are safety or environmental concerns.
- Every employee is responsible and accountable for their personal safety. They should strive to make good decisions in their daily activities.
- Leadership, at all levels, is responsible to set the example for safety and to provide the direction each employee needs to work safely.
- Safety never takes a holiday at TEEX. It is a process of continuous observation, evaluation, reinforcement, and improvement.

TEEX EHS maintains health and safety programs in each of the following areas, where potential risk has been identified.

- 1. Bloodborne Pathogens
- 2. Hazard Communication
- 3. Safety of Visitors and Vendors
- 4. Safety Inspections
- 5. Unmanned Aircraft Systems (UAS)
- 6. Carrying Concealed Handguns on TEEX Property

Quality Assurance Measures

Each of the SAPs referenced above have their own specific quality assurance measures. TEEX EHS will ensure each of the aforementioned SAPs are monitored according to their specific timeline.

Related Statutes, Policies, or Requirements

Executive Order GWB 95-8, Relating to Workplace Safety and Health of State Employees,
Citizens Served, and Preservation of State Property

<u>Title 25 Health Services, Part 1 Texas Department of State Health Services, Ch. 96, Bloodborne</u>
Pathogen Control

<u>Title 2 Health, Health and Safety Code, Ch. 81, Subch. H, Bloodborne Pathogen Exposure</u>
<u>Control Plan</u>

<u>Title 6 Food, Drugs, Alcohol, and Hazardous Substances, Health and Safety Code, Ch. 502,</u> Hazard Communication Act

System Policy 24.01, Risk Management

Office of Responsibility

Environmental Health and Safety (979) 458-7755 or (979) 458-6847