

FSCEO Application Process

PARTICIPANT

- Please review the program description to ensure you meet all application requirements prior to beginning the application process
- Create or login to your TEEX Student Portal Account
- Click the “register” button for the FSCEO class that you are applying for. You will receive a confirmation email.
- Download and complete your application based on the track you are choosing (Track A, B or C). Each track application can be found and downloaded from the website.
- Once fully completed, upload your application to your TEEX Student Portal.
- Upload all required supporting documents based on the track you chose.
- Your completed application and supporting documents must be uploaded within 14 days of your registration or within the designated application period, whichever comes first.

TEEX

- Once your completed application and supporting documents have been uploaded, TEEX will review your documents. If you are missing information or do not upload the correct information, TEEX will contact you. *Please note, missing supporting documents could delay or even prevent your admittance into the program.*
- If your application is approved, TEEX will send you an acceptance letter and your application will be processed.

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- Following acceptance into the program you will complete your registration process by paying your tuition through your student portal (by Credit Card or by Purchase Order).

LEADERSHIP DEVELOPMENT PROGRAM