

Access to the following documents from candidate's fire department:

- Department's demographic and diversity data (including ethnicity, age, and gender)
- Local community's demographics and diversity data (including population, ethnicity, age, household)
- income levels, education levels, and average household size)
- Labor management policies and procedures (labor contracts)
- Department's staffing policy and procedures (including number of assigned members and training/certification requirements for each position)
- List of pay scales, job education, and certification requirements for each position
- Department's training policy (including local, state/provincial, and federal mandates)
- City and/or department's Member Assistance Program (MAP)
- City and/or department's incentive program
- Department's media policy/procedure
- Department's Public Information Officer (PIO) policy
- List of current resources and stations
- Projected growth of the community (census data)
- List of events and incidents at facilities and potential targets within the jurisdiction
- History of large hazard emergencies within the jurisdiction
- Department's succession planning/human capital plan
- List of contractual and/or mutual aid agreements
- City and/or department's emergency management plan
- Department's hiring policy
- Department's promotional policy
- Policy, procedure, and/or forms for an accident and injury statistics prevention program
- Department's Human Resources (HR) Record Management System (RMS) policy
- Department's budget program/policy
- Department's policy/procedure regarding the bid process
- Data showing call volume and types of calls for service area