This workshop provides a forum for local or regional executives to share strategies and coordinate plans for emergency preparedness and response. This workshop is an efficient process for discussing executive-level issues with leaders from the agencies involved in all levels of the emergency management structure. The expected outcome: Executive and administrative staff, responder chiefs/department heads and infrastructure and resource leaders sharing a common perspective and an understanding of the challenges they will face in times of crisis.

**Training Level:**
Management and Planning

**Venue:**
This workshop is typically delivered at a time and place determined by the requesting jurisdiction. Each workshop, including site and curriculum delivery costs, is fully funded through DHS/FEMA’s Homeland Security National Training Program.

**Course Length:**
1 Day (6 hours)

**Workshop Topics:**
- Roles and responsibilities and preparedness challenges
- Domestic preparedness resources and how to leverage them for your community
- Homeland Security Strategic Planning as it relates to risk and needs assessment and the Emergency Operations Plan (EOP) for your jurisdiction
- Executive-level incident response and recovery considerations, including medical/public health, situational appraisal, incident management (ICS), mutual aid agreements, media relations, recovery and restoration processes, Federal assistance, and business/economic recovery
- Includes a practical exercise tailored for the jurisdiction(s) as the catalyst to generate discussion of policy and emergency operations center activities required to support the incident commander’s and state/federal government requirements related to an all-hazard, catastrophic incident

**Course Materials:**
Participants receive an executive handbook on all-hazards preparedness. This reference book contains chapters on:
- The importance of all-hazards preparedness and the “right” questions to ask during an emergency situation
- The National Response Framework
- Local Government Partner Guides
- ESF and Support Annexes
- Working with the media

Overviews of: the Stafford Act Support to States; DOD Support to Domestic Incidents; and Federal Support in Non-Stafford Act events

**Participants:**
This workshop is intended for elected and appointed senior officials from a local jurisdiction, but may also include executives from other community entities, both public and private, that are likely to be involved in a disaster response, including:
- Directors of local response agencies
- Chiefs of departments: fire, law, EMS, HazMat, public works, water, public health, health care, emergency management, governmental administrative disciplines/services
- Public Information Officers
- Resident federal agency representatives (FBI, BATF, Secret Service, FEMA, TSA)
- CEOs of hospitals, college and university representatives, school district superintendents
- Airport and port facility managers
- DoD installation commanders and representatives
- Stadium and sports facility managers and directors of security

**Continuing Education Credits:**
IACET - 0.6 CEUs

**Class Size:**
Approximately 30 participants