



EMERGENCY SERVICES TRAINING INSTITUTE

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www.teex.org

LNG Spill Control and Fire Suppression General Reporting Instructions

TIME: 8:00am – 5:00pm

PLACE: 1595 Nuclear Science Rd, Smith Bldg. # 25, College Station, Texas 77843

Please pay close attention to the following

RISK RELEASE: Each student will be asked to sign a Risk Release form upon arriving to class. To review a copy please visit our web site at www.teex.org/lng

INVOICING: If you would like for us to invoice your company, please provide a Purchase Order at least two weeks prior to class start date.

DRESS:

- Clothing will be normal, everyday outdoor work attire.
- Full-length pants are required for all participants; shorts are strictly prohibited for any type of training outside the classroom.
- Short sleeve shirts are allowed, but sleeveless shirts are prohibited.
- Close-toed shoes must be worn at all times, regardless of classroom or exterior training exercises.

IMPORTANT POLICY INFORMATION – PLEASE REVIEW

Class dates and locations are subject to change. Therefore, we **recommend that you do not** purchase non-refundable travel tickets. If you cannot attend a class, you must contact TEEX in advance to either transfer or cancel your registration. Please refer to the Transfer, Cancellation/Refund, and No-Show Policies below.

Transfers: Transfers are accepted to another scheduled class any time prior to the start of class at no charge.

- Customers are encouraged to transfer to a future scheduled class of the same course.
- If the customer cannot transfer to a scheduled class of the same course, then he/she may transfer to another class of a different course and receive either a refund or pay the difference between the two class fees (if applicable).
- If the customer cannot attend any scheduled class, then the Cancellation/Refund Policy is in effect.

Cancellations/Refunds

- TEEX will provide a full refund if you cancel 15 or more calendar days before the start of the class.
- Cancellations received 14 calendar days or less before the start of the class will be charged a fee of 10% of the class tuition.
- If TEEX cancels a class, customers will be offered: 1) a transfer to a scheduled class of the same course, 2) a transfer to another class of a different course (customers will receive either a refund or pay the difference between the two class fees, if applicable), or 3) a full refund.

No Shows: Registered participants who do not contact TEEX in advance to cancel their registration and do not attend their scheduled class will be charged the entire class fee.

GOVERNING LAW and VENUE: This information shall be governed by and construed in accordance with the laws of the State of Texas.

FOR MORE INFO. CONTACT US: Marine Firefighting Program at 979-845-1152
Cynthia.ford@teex.tamu.edu